



Job Title: Manager, Trade Finance Operation Team, Reliance Industries Limited

Location: Mumbai



Job Accountabilities

- Import and Inland Letter of Credit (LC) end to end operation
- Handling of Buyers Credit / Suppliers Credit transaction
- Bank Guarantee and Standby Letter of Credit
- Handling of Trade (FX) remittances which includes Import payments, Services Payment, ECB / Investments /JV / Branch related FX remittance, Loan Servicing etc.
- Documents management like handling of Original Shipping documents (Inc. Delivery Orders, Submission of Bill of Entry to Banks, Taxation Documents related to FX remittance etc.
- Interaction and maintaining the relationship with Banks to ensure smooth operation
- Ensure various compliance and regulatory (RBI/FEMA) requirement related to FX remittances.
- Basic understanding of UCP 600, ISBP, URR, URDG publication of ICC.
- To assist in preparation of various MIS reports / plans circulated to the management on periodical basis

Skills Required (Knowledge and Skills)

- Analytical thinking and good academic background
- Good communication and interpersonal skills.
- Good product knowledge of various Trade Products and RBI / FEMA Guidelines / UCP 600.

Key Attributes (Experience and Qualifications)

- MBA / PGDM from a reputed university
- Good academic record (Under-graduation and Graduation)
- Candidates must have a sound understanding of economic theory and statistical/quantitative methods.